

**OVERLOOK ESTATES  
HOMEOWNERS' ASSOCIATION  
P.O. BOX 200145  
AUSTIN, TX. 78720  
(512) 918-8100 Fax (512) 918-8121  
Board of Directors Meeting Draft Minutes  
January 20, 2017 3:00 p.m.  
Preferred Association Management Company Offices  
1101 Arrow Point Drive #101  
Cedar Park, TX. 78613**

**Meeting Minutes**

**Call to Order**

The meeting was called to order at 3:04 p.m.

**Establishment of a Quorum**

The Board was represented by David Reeves and Paul Belangia

The management company, Preferred Association Management Company, was represented by Mark Haggberg

**Minutes**

The Board reviewed the October 10, 2016 meeting minutes

**A motion was made by David Reeves and seconded by Paul Belangia to approve the October 10, 2016 meeting minutes. Motion carried unanimously.**

**Review Financials**

The Board reviewed the November 30, 2016 Financial Reports.

**Homeowners Forum**

There was a homeowner questions about possibility of cameras at the entrance

**Budget Approval**

The Board reviewed the previously approved 2017 budget

**New Business**

The next meeting was set for April 21, 2017. All future meetings have been set quarterly on the 3<sup>rd</sup> Friday of the month.

The Board asked the manager to find which GL account was used for the cement platform under the picnic table.

The Board asked the manager to set Lindy Fullwood and David Reeves up for invoice approval

**Adjournment**

The Meeting was adjourned at 3:39 p.m.

The next Board Meeting is scheduled for April 21, 2017 at 3:00 p.m.